



Application Guides & FAQ

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Residency Application Guide

Each year, the number of applications for a place at Mannix College exceeds the available spots, so **we encourage you to apply as early as possible**. The application process consists of four steps: prepare, apply, interview, and outcome.

If you have any questions, please contact mannix@monash.edu or call us at +61 3 9905 0990.

Step 1: Prepare

In order for your application to be accepted, you will be required to provide the following information and documentation:

1. A profile photo (headshot for identification) in either JPEG or PNG
2. Your most recent school report [PDF]. If you are currently in Year 12, this can be your Year 11 report (if you are applying as a school student)
3. Transcripts from any university study you have undertaken, if any [PDF] (if you are applying as a university student)
4. Summaries of your participation and interest level in various cultural, arts, and sports activities, as well as any leadership roles you've held. Additionally, you'll be asked to provide short personal statements about your interests, aspirations, volunteer activities, and co-curricular involvement.
5. A reference from your school [PDF]
 - You can ask your School Principal, Deputy/Vice Principal, Careers Advisor, Counsellor or a Teacher to be your referee. They should use our template or write the reference on school or business letterhead. If they prefer, they can email it directly to mannix@monash.edu and we'll attach it to your application. If you have any trouble getting a reference, just let us know.

Tip 💡: We encourage you to gather this information well in advance of your application to ensure a smooth and efficient submission process.

Step 2: Apply

Applications are completed via our Accommodation Portal. A non-refundable application fee of \$50 is required to complete your application. You will receive a confirmation email upon submission. If you do not receive an email, please contact the College.

Step 3: Interview

This is your opportunity to get a feel for the College, ask questions, and for the Principal to understand your interests, ambitions, and reasons for joining Mannix. It's a warm and friendly conversation. To prepare, consider the following:

- what you hope to gain from a collegiate experience at Mannix;
- how would you describe yourself, your interests or hobbies; and
- any questions you have about College life and how we might support you during your university experience.

Interviews can be held in person at the College or via Zoom.

Step 4: Outcome

You may receive a Conditional Offer or be placed on the Waitlist

Conditional offers of resident membership are contingent on your undertaking a full-time, on-campus study at a Bachelor's degree level or higher at Monash University during your time in residence.

Accepting Your Conditional Offer

You must accept your conditional offer within the time advised by the College, or the offer will lapse. As part of this, you must pay \$500 towards your Accommodation Bond which reserves your place at Mannix.

After you accept your conditional offer you can enjoy the peace of mind that comes with knowing you have reserved your place at Mannix. You cannot defer a Conditional Offer.

To finalise your place at Mannix, we will email you an unconditional offer near the beginning of your planned residency, which you must accept within the time advised by the College, or the offer will lapse. As part of this, you must pay the remaining Accommodation Bond balance of \$500. If at this time you are still waiting for an offer from Monash University, let us know via mannix@monash.edu, and we may be able to extend the offer acceptance deadline for you

Deferring Your Unconditional Offer

If you choose to defer your Monash University studies, you can also defer your Mannix offer. As part of this, you must pay \$500 towards your Accommodation Bond within the time advised by the College. The balance of your Accommodation Bond will be payable before you commence your residency.

Waitlist

Due to high demand, Mannix keeps a waitlist after all available places in each offer round are filled. If placed on the waitlist, you will be notified and should stay in contact with the College. You may be offered a place if an accepted student withdraws or more spaces open up. Apply early to improve your chances.

Withdrawal

If you choose to withdraw your place at any time, please let us know so that another student may be offered your place.

Tip 💡 : *If the semester is approaching and you haven't received an offer—but you're already in Melbourne or plan to live in Melbourne anyway—consider our Transition to Residency program. This flexible initiative allows you to participate in College life as a non-resident member while keeping the door open for future residency opportunities. It's a great way to get connected, supported, and settled. Contact us at mannix@monash.edu to learn more.*

Scholarship Application Guide

Mannix College offers scholarships to help make college more accessible for students who might not otherwise be able to afford it. Thanks to the generosity of donors, we provide a range of scholarships each year to support students from all backgrounds with significant financial need.

Step 1: Apply for Residency

Before you can apply for a scholarship, you must submit your **residency application** to Mannix College. We process residential applications first.

- Read the Residency Application Guide
- Apply for Residency

Step 2: Prepare Your Scholarship Application

Gather the following:

- Your most recent **family income and expenditure details**.
- **Taxation assessments** (Notice of Assessment) for your parent(s)/guardian(s), unless you are officially classified as independent.
- Any other relevant documents (e.g. welfare payment summaries, bank statements).

Step 3: Complete the Online Scholarship Application Form

You only need to submit **one application**. You do **not** need to apply for a specific scholarship—if you are awarded a scholarship, our team will match you to the most suitable one based on your application and eligibility.

Step 4: Wait for Outcome

Scholarship offers are made after your Mannix residential offer has been assessed and are based on demonstrated financial need and the availability of funds. While we aim to award scholarships by mid-January (or earlier where possible), later offers may still be made depending on remaining funds. All scholarships are for one academic year, and students must reapply annually.

Tip 💡: *If you need financial assistance, we encourage you to apply for as many scholarships as you may be eligible for through other organisations—such as Monash University, local councils, or community groups. There are a range of options out there, so it's worth doing some research!*

Frequently Asked Questions (FAQs)

General

What is Mannix College?

Mannix College is a Catholic residential college affiliated with Monash University. We offer a supportive, inclusive community where students live, learn, and grow together. Our residents enjoy academic support, leadership development, social events, and lifelong friendships.

Do I have to be Catholic to live at Mannix?

No. Mannix welcomes students of all faiths and beliefs. While our values are rooted in the Catholic tradition, and we are proud of our Catholic identity, we foster an inclusive, respectful environment open to everyone.

Where is the College located?

Mannix is located directly opposite Monash University's Clayton campus, just a short walk from lecture theatres, libraries, and campus facilities.

Application Process

When should I apply?

As early as possible. Demand exceeds supply every year, so applying early gives you the best chance of receiving an offer. Keep an eye on the College website and your email for opening dates and deadlines.

Do I need to wait for a Monash University offer before applying to Mannix?

No. You can and should apply to Mannix before receiving your Monash offer. If your Mannix application is successful but you later decide not to attend Monash, you are not locked into any fees.

What are the steps in the application process?

1. **Prepare:** Gather your documents (school reports, references, personal statements, etc.)
2. **Apply:** Submit your application online and pay the \$50 non-refundable application fee
3. **Interview:** Attend a friendly interview in person or via Zoom
4. **Outcome:** You'll receive a Conditional Offer or be placed on the Waitlist

Who should my referee be?

A school Principal, Vice Principal, teacher, counsellor, or careers advisor. They should know you well and comment on your character, contribution, and potential.

Is there an interview? What's it like?

Yes. The interview is an informal conversation with the College to learn more about you—your interests, goals, and why you want to join Mannix. It's a chance for you to ask questions too.

How much is the application fee?

\$50. This is a non-refundable processing fee paid when you submit your application.

Eligibility

Who can apply to Mannix?

Anyone who:

- Plans to study full-time at Monash University
- Is undertaking undergraduate or postgraduate study
- Wants to live in a supportive residential community

Can postgraduate students live at Mannix?

Yes. We welcome a limited number of postgraduate students each year.

Can international students apply?

Yes. We welcome international students and provide support to help them settle into College life and study in Australia.

Offers**When are offers made?**

Mannix releases offers in multiple rounds, including early, main, and late rounds depending on availability. Keep an eye on your email and the Mannix website for announcements.

What is a Conditional Offer?

This means you've been offered a place at Mannix, subject to confirmation of your full-time enrolment at Monash University.

What if I'm placed on the Waitlist?

Don't be discouraged. We often make additional offers as spaces become available. Stay in touch and let us know if your plans change.

Fees & Payments**What is the Accommodation Bond?**

A \$1,000 bond secures your place and is paid in two parts:

- \$500 when accepting your Conditional Offer
- \$500 when accepting your Unconditional Offer

The full bond is refundable at the end of your stay, provided no damage or outstanding fees remain.

What if I change my mind after accepting a place?

If you cancel your place after paying the bond but before moving in, your bond is non-refundable. If you withdraw, please let us know as soon as possible so we can offer the place to another student.

Scholarships**Can I apply for a scholarship?**

Yes. Once you've applied for residence, you can apply for a scholarship separately. Scholarships are awarded based on financial need and the availability of funds.

Do I have to wait for a scholarship decision before accepting my place?

No. Accepting your place secures your room and doesn't lock you into fees if a scholarship is a deciding factor. If you're unsure, please contact us to discuss your options.

When are scholarship applications open?

Scholarship application dates will be communicated via email and published on the Mannix website. Be sure to check regularly so you don't miss any deadlines.

Moving In**When do residents move in?**

New residents typically move in during Welcome Week in late February. You'll receive all the details in your welcome pack once your place is confirmed.

Can I visit the College before applying?

Yes! Come to our Open Day or book a private tour by contacting **mannix@monash.edu**.

For Families**Is Mannix a safe and supervised environment?**

Yes. We have live-in staff, trained Resident Advisors, security measures, and 24/7 emergency support. Wellbeing is a top priority.

Will my child be supported academically?

Absolutely. Mannix offers a structured tutorial program, peer mentoring, and dedicated quiet study spaces. Many of our students thrive academically and achieve outstanding results while living here.

What kind of pastoral care is available?

Mannix offers pastoral and wellbeing support through trained staff, RAs, peer leaders, and counselling services. We care for the whole student—mind, body, and spirit.

If you have any other questions, please don't hesitate to contact us at
mannix@monash.edu or call **+61 3 9905 0990**.

We're here to help!