Scholarship Application Form

The College seeks to offer the Mannix experience to the most deserving students, regardless of their financial means, and to welcome students of diverse backgrounds from across Australia and around the world. The generosity of many donors makes it possible for the College to offer a number of scholarships each year.

Complete the form below to apply for financial assistance towards residential college fees. Please enclose any material relevant to your application; if you are applying based on financial need, you must provide up-to-date family income and expenditure details where asked.

Unless you have demonstrated you are independent, which requires evidence from the relevant government departments, copies of the most recent taxation assessments (Notice of Assessment) for parents or guardians must be submitted, and the College may request to see other supporting evidence, such as welfare claims and bank statements.

When applying for a Mannix College scholarship, applicants do not apply for a particular one; if successful, candidates will be assigned accordingly based on suitability. All information contained in your scholarship application will remain strictly confidential. All forms must be digitally completed.

**To apply for a scholarship:**

1. Make a residency application to Mannix College before the advertised deadline. We cannot consider your scholarship application until we receive your residency application.
2. Complete and return this scholarship application form, along with evidence to support your application, via email to the Principal, Mr Andrew Swan, at andrew.swan@monash.edu before the advertised deadline:
	1. Make the email subject “*Scholarship Application: <Your Full Name>”*. Eg. “*Scholarship Application: Jane Smith”*
	2. Include your full name and a description of any supporting documents you provide. Eg. “*Jane Smith - Centrelink Payment History*”

The scholarship application assessment form is in two parts:

* **Section 1** - to be completed by students
* **Section 2** - to be completed by parents/guardians

Please note that your application will not be considered if it does not include documentation to support the information in it.

**More information about Mannix scholarships is provided in the FAQ section at the end of this document.**

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# SECTION 1 - TO BE COMPLETED BY THE STUDENT

**A. ABOUT YOU**

1. Full Name:
2. Home Address:
3. Citizenship:
4. Gender:
5. Which Mannix year are you entering? FIRST / SECOND / THIRD / FOURTH
6. Which university year are you entering?: FIRST / SECOND / THIRD / FOURTH
7. Degree (e.g. Commerce):
8. Major study (e.g. Geology, Finance):
9. Do you need fee relief for the full year or one semester? FULL-YEAR / ONE SEMESTER
10. In which year did/will you complete Year 12?
11. ATAR SCORE (or Predicted ATAR Score):
12. I am the first in my family to go to university: YES / NO
13. I am of Aboriginal or Torres Strait Islander origin: YES / NO
14. I live in a rural area: YES / NO
15. Have you received a scholarship at Mannix College in a previous year? YES / NO
16. Do you have any religious affiliation?: YES / NO
17. Religious Faith (if any):

**YOUR ATTRIBUTES & CONTRIBUTIONS**

Please tell us why you’d like to join Mannix College and what contributions you will make to our community using your skills and interests (max 400 words). You may want to mention some of the following:

* Academic Awards/Commendations/Achievements
* Sports/Music/Arts/Drama/Debating Achievements
* Community Service
* Leadership Roles
* Personal Achievements

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**B. ESTIMATED INCOME**

*We are seeking information on your budget for next year (i.e., the estimate of your income and expenses) on this form. Please complete all sections of this form to the best of your ability. It is essential to attach copies of documentation supporting the information provided, e.g. tax returns, payment summaries, pay slips, Centrelink correspondence, bank documents, etc.*

1. Employment income (include all proposed paid work).

| Employer | Period of work (From – To) | Estimated Income |
| --- | --- | --- |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

**2. Youth Allowance**

Will you be applying for Commonwealth Youth Allowance?) Yes / No

|  | Estimated Income |
| --- | --- |
| If yes, please estimate the amount to be received for the most recently completed calendar year | $ |

Please attach supporting documentation from Centrelink, either confirming receipt of Youth Allowance or a copy of application documents.

**3. Income from other sources**

For the most recently completed calendar year, projected income is not included above, e.g., interest, dividends, external scholarships, and/or bursaries (other than from this college). Please attach supporting documentation.

| Source of Income | Estimated Income |
| --- | --- |
|  | $ |
|  | $ |
|  | $ |
|  | $ |

| TOTAL ESTIMATED INCOME FROM ALL SOURCES | $ |
| --- | --- |

**C. ESTIMATED EXPENSES**

Include actual and anticipated expenses for the most recently completed calendar year for which you will be personally responsible. Do not include expenses paid by parent(s) or other person(s) on your behalf.

| Expenses | Estimated Expenses |
| --- | --- |
| College Fees | $ |
| Books | $ |
| Entertainment | $ |
| Other 1 (specify) | $ |
| Other 2 (specify) | $ |
| Other 3 (specify) | $ |
| Other 4 (specify) | $ |
| TOTAL ESTIMATED EXPENSES | $ |

**D. NET SURPLUS / (SHORTFALL) FOR THE YEAR**

| Total estimated income less total expenses | $ |
| --- | --- |

**E. GENERAL FINANCIAL SITUATION**

Please summarise your current family and financial situation, including any other matters not already covered but which you feel are relevant to this application. This might include details of living arrangements, parents, loans, employment, expectations and plans. Please attach additional notes if necessary (max 400 words).

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**F. STATEMENT BY STUDENT**

I hereby declare that the information provided in this form is true and correct in every particular.

Student's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your parents/guardians will also need to complete Section 2 of the Financial Assessment Form

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# SECTION 2 - TO BE COMPLETED BY PARENTS/GUARDIANS

**A. FAMILY DETAILS**

|  | **Father/Guardian** |  | **Mother/Guardian** |
| --- | --- | --- | --- |
| **Name:** |  |  |  |
| **Address:** |  |  |  |
|  |  |  |  |
| **Email address:** |  |  |  |
| **Occupation:** |  |  |  |
| **Marital Status:** |  |  |  |

**STUDENT Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B. FAMILY FINANCIAL POSITION (at current date)**

*Please complete all sections of this form to the best of your ability. About assets and income, use the most up-to-date information. It is essential to attach copies of documentation supporting the financial information provided, e.g. tax returns, payment summaries, pay slips, Centrelink correspondence, bank documents, etc.*

| Assets | Estimated current value |  |
| --- | --- | --- |
|  | Father/Guardian$ | Mother/Guardian$ | Comments(If appropriate) |
| Property/House |  |  |  |
| Bank Balances/cash on deposit |  |  |  |
| Business/farm assets |  |  |  |
| Other 1 |  |  |  |
| Other 2 |  |  |  |
| Total  |  |  |  |

| Liabilities | Estimated current value |  |
| --- | --- | --- |
|  | Father/Guardian$ | Mother/Guardian$ | Comments(If appropriate) |
| Mortgage |  |  |  |
| Bank Overdraft/other loans |  |  |  |
| Other 1 |  |  |  |
| Other 2 |  |  |  |
| Total  |  |  |  |

**C. DETAILS OF CHILDREN AT SCHOOL, COLLEGE OR UNIVERSITY**

| Name  | Age | Institution | Grade/Year |
| --- | --- | --- | --- |
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**D. PARENTS ANNUAL INCOME**

Show gross amounts/ figures for the most recent financial year (and provide supporting documentation)

| Nature | Father/Guardian$ | Mother/Guardian$ | Comments(If appropriate) |
| --- | --- | --- | --- |
| Salaries or Wages |  |  | Employer: |
| Pension/superannuation |  |  |  |
| Interest/dividends |  |  |  |
| Government assistance |  |  |  |
| Maintenance Support |  |  |  |
| Farming/business cash surplus |  |  |  |
| Other (specify) |  |  |  |
| Total |  |  |  |

**E. INCOME FROM OTHER SOURCES**

Estimate for the current calendar year.

| Projected income from external scholarships and/or bursaries (Other than from this College)  | $ |
| --- | --- |

**F. GENERAL FINANCIAL SITUATION**

Please summarise your current family and financial situation, including any other matters not already covered but which you feel are relevant to this application. This might include details of living arrangements, loans, employment, expectations and non-standard expenses. Please attach additional notes if necessary.

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**G. STATEMENT BY PARENT/GUARDIAN**

I hereby declare that the information provided in this form is true and correct in every particular.

Mother/Guardian 1 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Father/Guardian 2 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

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# FAQs

Below are some of our frequently asked questions, along with information about how to apply for a Residential College scholarship at Mannix.

**What are scholarships?**

At Mannix, scholarships help cover the cost of some students’ college fees and are designed to make Mannix College more accessible to those who otherwise may not be able to afford to attend. Our scholarships are funded by generous donations from former Mannix students, parents, and/or philanthropists. Our donors are passionate about allowing deserving students to enjoy and benefit from Mannix's collegiate experience. Scholarships are awarded for a full academic year; all students are expected to re-apply annually.

**What kind of scholarships do you offer to residential students?**

Mannix College scholarships are partial scholarships (which cover some of your fees). Scholarships are awarded based on extreme financial need. In contrast, partial scholarships help make college more affordable, and students often supplement their partial scholarships by taking on a part-time job, for example.

**Can I hold more than one scholarship?**

Yes. You might be awarded multiple Mannix scholarships. Mannix scholarship recipients can also hold Monash University scholarships.

**Who can apply?**

We will consider the application of anyone who can demonstrate financial need. To do this, you’ll need to submit a scholarship application form and evidence of family income, which may include proof of parental income, evidence of savings, and other financial documents. We will then use this documentation to assess your application and decide what kind of scholarship we can provide to help make Mannix more affordable for you.

We consider students from all backgrounds for our scholarships. If you are from a rural or regional area, are of Aboriginal or Torres Strait Islander descent, are a refugee, or have challenging personal or financial circumstances, for example, we would welcome your scholarship application.

Note: scholarships are awarded for a full academic year, and all students are expected to re-apply annually.

**How do you assess scholarship applications?**

We will assess your application based on a set of criteria. Things we take into consideration are your family circumstances (including household income, the number of dependents in your family, and household savings), your circumstances (based on the personal statement you supply as part of the application process), the references you supply as part of your residency application, and your course of study.

**Do I need to apply for a particular scholarship?**

No, applying for a particular scholarship or scholarship amount is unnecessary. All you need to do is submit a general scholarship application form and the required supporting documentation. We will assess your application in full and decide which scholarship you are most suited to, if any. You may be eligible for (and successful in attaining) multiple scholarships, but again, this will be decided as part of the overall scholarship application process, and we may combine scholarship amounts if we feel you would benefit from multiple partial scholarships.

**How long does a scholarship last?**

Scholarships generally apply to one academic year unless otherwise indicated. Our scholarships hinge on academic performance and ongoing contributions to the residential community, so students must re-apply for their scholarships each year. If you successfully attain a scholarship at Mannix College, you will receive details about how to re-apply when your scholarship expires.

**When do your applications open and close?**

The college website will advertise the open and close dates for scholarship applications. Applications received during this period will be assessed for students starting at Mannix College the following year.

Note: You need to apply to live at Mannix College before applying for a scholarship. We process residential applications before scholarship applications.

Scholarship applications need to be submitted separately. So, if you plan on applying for a scholarship, submit your Residential College application first.

We understand that you may be nervous about applying to live at Mannix College without knowing whether you’ll have a scholarship or not (and, therefore, you might not know if you’ll be able to afford the fees), but rest assured, you will not be locked into any College fees should your scholarship application be unsuccessful, and we will be happy to talk through your payment and living options.

**Are you eligible for ABSTUDY?**

ABSTUDY is available to Aboriginal and Torres Strait Islander students enrolled in full-time tertiary study. ABSTUDY covers compulsory fees.

If you were an ABSTUDY recipient in high school, you are not automatically eligible for ABSTUDY at university. You must submit a new application, so we recommend getting this process underway as soon as possible (and at least 13 weeks before starting your first year at Mannix College).

The [William Cooper Institute at Monash University](https://www.monash.edu/indigenous-australians) can guide you through this process.